



Dear Customer,

This is with reference to Latest SEBI Circular in the interest of investor, every client who wants to trade in Derivative segment (F& O Segment) has to provide financial details and update the same on periodical basis.

You are requested to provide any one of the following documents which may be sufficient for the financial information for our record.

1. Copy of ITR Acknowledgement
2. Copy of Annual Accounts
3. Copy of Form 16 in case of salary income
4. Net worth certificate duly certified by Chartered Accountant
5. Salary Slip
6. Bank account statement for last 6 months
7. Copy of Demat account holding statement.
8. Any other relevant documents substantiating ownership of assets.

All Documents must be self attested.

Please contact Helpdesk for any queries.

Monarch Project and Finmarkets Limited



Date:

To,

Monarch Project & Finmarkets Limited
7/7A/7B, Yusuf Building, Ground Floor,
B/h. Akbar Allys, Homi Modi Cross Lane No.1,
Nr. Bombay House, Fort, Mumbai - 400 023.

Dear Sir,

Sub: Update Financial Information

With Reference to caption subject matter, please update following information in your records and

FINANCIAL DETAILS

- Below Rs. 1,00,000
- Rs. 1,00,000 To Rs. 5,00,000
- Rs. 5,00,000 To Rs. 10,00,000
- Rs. 10,00,000 To Rs. 25,00,000
- Above Rs.25,00,000

OCCUPATION DETAILS

- Employed Self Employed Business Professional
- Others

DETAILS OF OCCUPATION

Name of Organization:

Address:

Please find herewith enclosed documents in support of the information.

Thank you,

(Name of Client)
(Client Code)



**AUTHORITY LETTER FOR MAINTAINING RUNNING ACCOUNT
(VOLUNTARY)**

Monarch Project & Finmarkets Limited
7/7A/7B, Yusuf Building, Ground Floor,
B/h. Akbar Allys, Homi Modi Cross Lane No.1,
Nr. Bombay House, Fort, Mumbai - 400 023.

Dear Sir,

Ref: Trading Account _____

Please refer to the trading account opened with you, in the name of _____, for the purpose of dealing in CM and F&O segments of securities on the stock exchange(s).

We are aware that as per the SEBI/ Exchange requirements, the settlement of funds/securities shall be done within one working day of the payout. However, we request you to kindly keep my account as a running account, which will entail that all securities and funds due to us on payout shall be withheld with yourselves and given to us only on demand. We understand that:

1. As per SEBI requirements, the authorization shall be renewed at least once a year and shall be dated
2. The manner of renewal will be as per the norms prescribed by SEBI/ Exchanges
3. We can revoke this running account authorization at any time
4. You shall transfer the funds / securities lying in our credit within one working day of the request if the same are lying with you and within three working days from the request if the same are lying with the Clearing Member/ Clearing Corporation

This running account authorization is valid for a period of one year, i.e. from _____ date to _____ date and shall be renewed by us yearly

Thank you

Client Signature

Place:

Date:



**AUTHORITY LETTER FOR MAINTAINING RUNNING ACCOUNT
(VOLUNTARY)**

Monarch Research and Brokerage Private Limited
MONARCH
Opp Ishwar Bhuvan,
Nr. Commerce Six Road,
Navarangpura,
Ahmedabad.

Dear Sir,

Ref: Trading Account _____

Please refer to the trading account opened with you, in the name of _____, for the purpose of dealing in CM and F&O segments of securities on the stock exchange(s).

We are aware that as per the SEBI/ Exchange requirements, the settlement of funds/securities shall be done within one working day of the payout. However, we request you to kindly keep my account as a running account, which will entail that all securities and funds due to us on payout shall be withheld with yourselves and given to us only on demand. We understand that:

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Thank you

Client Signature

Place:

Date: